

Freedom of Information Act (FOIA)

Request for records under the FOIA can be submitted in writing to Naval Surface Warfare Center, Office of Counsel, Code 011, 4363 Missile Way, Port Hueneme, CA 93043-4307, telephone (805) 228-8247, facsimile (805) 228-7664. You can review the requirements for submitting a FOIA request at <http://foia.navy.mil/>.

NSWC Points of Contact

Other Naval Surface Warfare Centers

NSWC Carderock Division, Philadelphia, PA
Deputy for Small Business - (215) 897-7596

NSWC Crane Division, Crane, IN
Deputy for Small Business - (812) 854-1542

NSWC Dahlgren Division, Dahlgren, VA
Deputy for Small Business - (540) 653-4806

NSWC Panama City Division, Panama City, FL
Deputy for Small Business - (850) 234-4347

NSWC Indian Head Division, Indian Head, MD
Deputy for Small Business - (301) 744-6604

Naval Undersea Warfare Centers

NUWC Newport Division, Newport, RI
Deputy for Small Business - (401) 832-1766

NUWC Keyport Division, Keyport, WA
Deputy for Small Business – (360) 315-6791

Helpful Websites

Central Contractor Registration
<http://www.ccr.gov/>

Dept. of Defense, Office of Small Business Programs
<http://www.acq.osd.mil/osbp/>

Federal Acquisition Regulation
<http://farsite.hill.af.mil/>

Federal Government Business Opportunities
<http://www.fbo.gov>

Naval Base Ventura County (NBVC)
<https://www.cnvc.navy.mil/ventura/index.htm>

Navy Office of Small Business Programs
<http://www.donhq.navy.mil/OSBP/>

Procurement Technical Assistance Centers (PTACS)
<http://www.dla.mil/db/procurem.htm>

Small Business Administration
<http://www.sbaonline.sba.gov/>

Small Business Development Centers
<http://www.smallbizla.com/>



Small Business Office

Naval Surface Warfare Centers

Port Hueneme Division

*Integrate, Test, Evaluate & Provide Life Cycle
Engineering & Logistics for Today's and
Tomorrow's Surface Warfare Systems*

Corona Division

*Design, Engineering, Analysis,
Measurement & Integration of Weapon Systems,
Ships, Aircraft, and Combat Training*

NSWC Port Hueneme Division

NAVSEA Naval Surface Warfare Center, Port Hueneme Division (NSWC PHD) is the Naval Sea Systems Command (NAVSEA) "Center of Excellence" for shipboard weapons systems engineering, test and evaluation, and logistics. The Division's mission is to integrate, test, evaluate and provide life cycle engineering support and logistics for today's and tomorrow's naval surface warfare systems. PHD has been in existence for over 45 years and provides premier in-service engineering (at sea distance support) for weapon systems installed in the U.S. Navy surface fleet, U.S. Coast Guard fleet and many foreign naval fleets. PHD is located about 55 miles north of Los Angeles, on the Naval Base Ventura County complex at Port Hueneme, CA. PHD also has three detachments operating at Virginia Beach, Virginia; Louisville, Kentucky; and White Sands, New Mexico. NSWC PHD is the In-Service Engineering Agent for the Navy's AEGIS Combat Systems, Ship Defense Systems, Ship Missile Systems, Vertical and Guided Missile Launching Systems, Gun Weapon Systems, and Underway Replenishment.

NSWC PHD Acquisition Division

The NSWC PHD Acquisition Division, Code 110, (AKA The Contracts Office) is located in building 1215, aboard the Naval Base Ventura County complex in Port Hueneme, CA. The majority of the large contracts it awards consists of weapons systems engineering and logistics support services. These types of support services (over \$100,000 in estimated value) are normally obtained via the SeaPort-e Contracting Portal at <http://www.seaport.navy.mil>. For products or services (under \$100,000 in estimated value), visit the Federal Business Opportunities (FedBizOpps) web site <https://www.fbo.gov/> or the Navy Electronic Commerce On-Line (NECO) web site <https://www.neco.navy.mil>. The NSWC PHD Acquisition Division's "5-Year Acquisition Plan" may be obtained at: <http://www.navsea.navy.mil/nswc/porthueneme/business/acquisitions.aspx>. The point of contact for the PHD Contracts Office Operations Manager may be reached at (805) 228-0602.

NSWC Corona Division

NAVSEA NSWC Corona Division (CD) has achieved a world-class reputation for quality engineering and analytical capabilities. The mission of NSWC CD is to gauge the war fighting capacity of ships and aircraft, from unit to battle group level, by assessing the suitability of design, the performance of weapons and equipment, and the adequacy of training. The Division is sponsored by more than 120 Navy, Marine Corps, Army, and Air Force program offices, as well as a number of U.S. and foreign government agencies, and more than 3,500 government and industry customers use its products and services. NSWC CD is home to two world-class laboratories that are vital to ensuring the best measurement and analytical capability for the Armed Services. The Joint Warfare Assessment Laboratory (JWAL) is a high-tech 48,000 sq. ft., highly secure facility with satellite connectivity that allows the integration and merging of Navy test exercise data needed to assess the performance of Navy ships, aircraft, and combat systems. The Measure Science and Technology Laboratory (MSTL) is a newly constructed metrology and gauge laboratory used to conduct super-precise measurements in support of sophisticated Navy systems. Contact the NSWC CD Contracts Office at (951) 273-4976.

NSWC PHD/CD Small Business Office

A major function of the Combined NSWC Port Hueneme Division/Corona Division Small Business Office is to foster increased competition by small business for PHD and CD procurements. The mission of the Office is to access small business innovation, creativity, agility, and new efficiencies while ensuring safe, effective and affordable warfare systems that enable ships and sailors to fight and win. The Office is the central point of contact for small businesses wanting to conduct business with NSWC PHD or NSWC CD as a prime contractor. (For subcontracting, please contact our prime contractors.) The Deputy for Small Business may be reached at (805) 228-0372. Mailing address is NSWC PHD Small Business Office, Code 012, Building 1215, 4363 Missile Way, Port Hueneme, CA 93043.

Naval Facilities Engineering Command

The Naval Facilities Engineering Command, NAVFACENGCOM, or NAVFAC for short, has major contracting offices located at Naval Base Ventura County (NBVC). Facilities Engineering and Acquisition Division (FEAD): this office is located at NBVC Port Hueneme site, but serves the Point Mugu naval base, located nine miles away, as well. Responsible for procurement of construction, architecture/engineering (A/E) services, base environmental services, and facilities support contracts (i.e., janitorial, grounds maintenance). The point of contact for the FEAD Office is (805) 982-2858. Specialty Center Acquisition NAVFAC (SCAN), Port Hueneme: this office acquires a wide range of products and services. The majority of their business base is engineering support for Navy Energy and Environmental Programs, Sea Lift Support Systems/Equipment, and IT services and products in support of about 300 worldwide shore facilities. The point of contact for SCAN is the NAVFAC Small Business Office, Deputy for Small Business, at (805) 982-1254. You may reach the Deputy for Small Business for NAVFAC South West Region, in San Diego, at (619) 532-2375, for information on regional (multi-state) construction and related contracts.

Naval Air Warfare Center, Weapons Division Point Mugu and China Lake Sites

Naval Air Warfare Center encompasses two facilities, China Lake in Ridgecrest, California, and Point Mugu, California. Their mission covers research, development, test and evaluation of Navy ground-to-air and air-to-air missiles and targets. Additional information regarding contracting opportunities may be obtained by contacting their Small Business Office at (760) 939-2712 in China Lake, CA.

Training Services

Companies specializing in providing training services must locate the training department at the Navy command they seek to do business with. For NSWC PHD Training Office: 4363 Missile Way, Bldg. 444, Code 105, Port Hueneme, CA 93043. Tel. (805) 228-0335.

Small Business is A Big Deal

Small Business firms employ more than half of all private sector employees, create 60% to 68% of new jobs annually, pay 44.5% of total U.S. private industry payroll, produce thirteen to fourteen times more patents per employee than large firms, and generate a majority of the technical innovations that come from United States companies. Modern conveniences invented by a U.S. small business: computer, automobile, air conditioner, airplane, and telephone, to name only a few of the ones you enjoy the most. Small business firms represent 97.3% of all the exporters of goods in the USA, and 98% of businesses in California are small businesses. In March 2008, there were approximately 313,500 SBs, 13,000 HubZone SBs, 9,950 8(a) SDBs and 9,600 SDVOSBs. Small business firms employ just over half of the country's private sector workforce and hire 40 percent of high-technology specialists, such as scientists, engineers and computer experts. Much can be said about this vital "job creating engine" of our nation's economy. So remember, think small, and go ahead - **Give Small Business a Boost!**

FedBizOpps and NECO Websites

Unless exempt, all NSWC PHD/CD solicitations that are not for engineering services support, and that are valued over \$10,000, are posted and synopsisized both on the NECO and the FedBizOpps web sites (see web addresses elsewhere in this brochure). The NECO web site is the Navy's one-stop shopping point for all buying actions over \$10,000, and the site at which to review in-progress acquisitions at each Navy base. On the NECO web site homepage, click on Business Opportunities, then by scrolling down the list of naval activities, select "N63394-Naval Surface Warfare Center, California" and click on SEARCH. You can also click on Search Synopsis on the home page, and then key in our UIC code: N63394. Now that the two commands have combined under one Small Business Office, this UIC will bring up both PHD and Corona Division solicitations. You must read the solicitation to find out where the procurement is sited. Click on the synopsis button, the solicitation number, and all the attachments to see all the information.

Simplified Acquisition Procedures

Requirements valued at over \$3,000 up to \$100,000 are procured via Simplified Acquisition Procedures (SAP) and posted on the NECO and FedBizOpps web sites. These are automatically set aside for small business competition unless the buyer determines that there are not two or more small business firms that are capable of providing the products and/or services at a reasonable cost and meet delivery times. The solicitation will provide all the needed information.

Government Purchase Card Program

The Government-wide Commercial Purchase Card (GCPC) Program provides credit cards for the purpose of paying for purchases made for official Government requirements. The program eliminates the bidding and contracting process and allows quick and direct purchase by the end user. Cardholders are authorized to make purchases up to \$3,000 for off-the-shelf products. The Purchase Card Program Manager may be contacted at (805) 228-0602 for additional information. As of May 1, 2006, all office supplies must be bought via the DOD EMail web site. Interested vendors can log onto the web site to find out how to register their products: <http://www.dscc.dla.mil/programs/email/index.html>.

Central Contractor Registration

Over \$3,000 in value, any offer or response to solicitations is considered ineligible for award unless the contractor is registered in the Federal Central Contractor Registration (CCR) database and web site. The CCR is a huge repository for contractor data and provides worldwide visibility of sources to government buyers and contracting officers for the purpose of streamlining contract awards and payments. The Defense Finance and Accounting Service, and the Director, Defense Procurement Acquisition Policy require all contractors to be registered in CCR to receive awards or payments. On-line registration is available by going to the web site at <http://www.ccr.gov>. One key element of CCR registration is the selection of your company's North American Industry Classification System (NAICS) codes.

Veteran-Owned Small Business Program

Recent Federal legislation created the Veteran-Owned Small Business Program. Set-aside authority was granted under HR 2297 signed by the President on December 16, 2003. A 3% Government-wide goal for Service Disabled Veteran Owned Small Business (SDVOSB) was established. Navy buying offices are targeting SDVOSBs for prime contracting opportunities. Interested firms may contact the Department of Veteran Affairs Office of Small & Disadvantaged Business at <http://www.vetbiz.gov/> for additional information on the program, or one of the DoD's buying activity small business specialists. NSWC PHD is a proud recipient of the Department of Veterans Affairs Champion Award for 2003 and 2005, as well as the DoD Navy Golden Talon Award for 2006. NSWC PHD exceeded the 3% Federal-DoD wide goal for SDVOSB participation in its contract awards in both 2008 and 2009.

HUBZone Small Business Program

The Historically Underutilized Business Zone (HUBZone) Act of 1997 (15 U.S.C. 631 note) created this program. The purpose is to provide Federal-contracting assistance for qualified small business concerns located in historically underutilized business zones in an effort to increase employment opportunities, investment, and economic development in those areas. In order to qualify as a HUBZone firm, a small business must have its main office located in a HUBZone and at least 35% of its employees must reside in a HUBZone. Contracts reserved for HUBZone firms can be awarded through competition limited to qualified HUBZone firms or on a sole source basis. Additional information on the program and how to register are available at the SBA web site <http://www.sba.gov/hubzone>.

Senior Corps of Retired Executives (SCORE)

SCORE is an SBA-sponsored organization consisting of retired business people who have acquired a wealth of practical experience in running a business and/or dealing with the government. They offer free counseling to small businesses. You may contact SCORE in the Ventura County area at (805) 204-6022.